

SECRETODP # 81-655

NPIC/D-227/81

MAY 15 1981

MEMORANDUM FOR: Director, Office of Data Processing

FROM :
Associate Director, NDP/NPIC

SUBJECT : NPIC Development Program Discussion Follow-Up

Bruce

1. In response to our recent discussions on 5 May, I have attached the near-term schedules that we are working to. The three procurement elements, namely Data and Control, Collateral and Information, and Exploitation and Reporting, are all shown with milestones leading to acquisition award. All milestones to date have been met. The source selections (labeled SS on the attached) are the periods during which we would expect to receive some ODP support, and primarily for the Data and Control element. Specifically, the proposal evaluation for selecting two Data and Control contracts for the Design Competition Phase will be conducted 2 August thru 4 September, with subsequent Source Selection Board (SSB) meetings to be conducted in September. I will be back in touch with you in the near future on specific individuals to support the technical or Management Evaluation and SSB or areas of desired support when we solidify our Source Selection Plan.

2. I will look forward to hearing from you on your thoughts relative to streamlining or potential modifications to the ADP procurement procedures.

Attachment:
As Stated

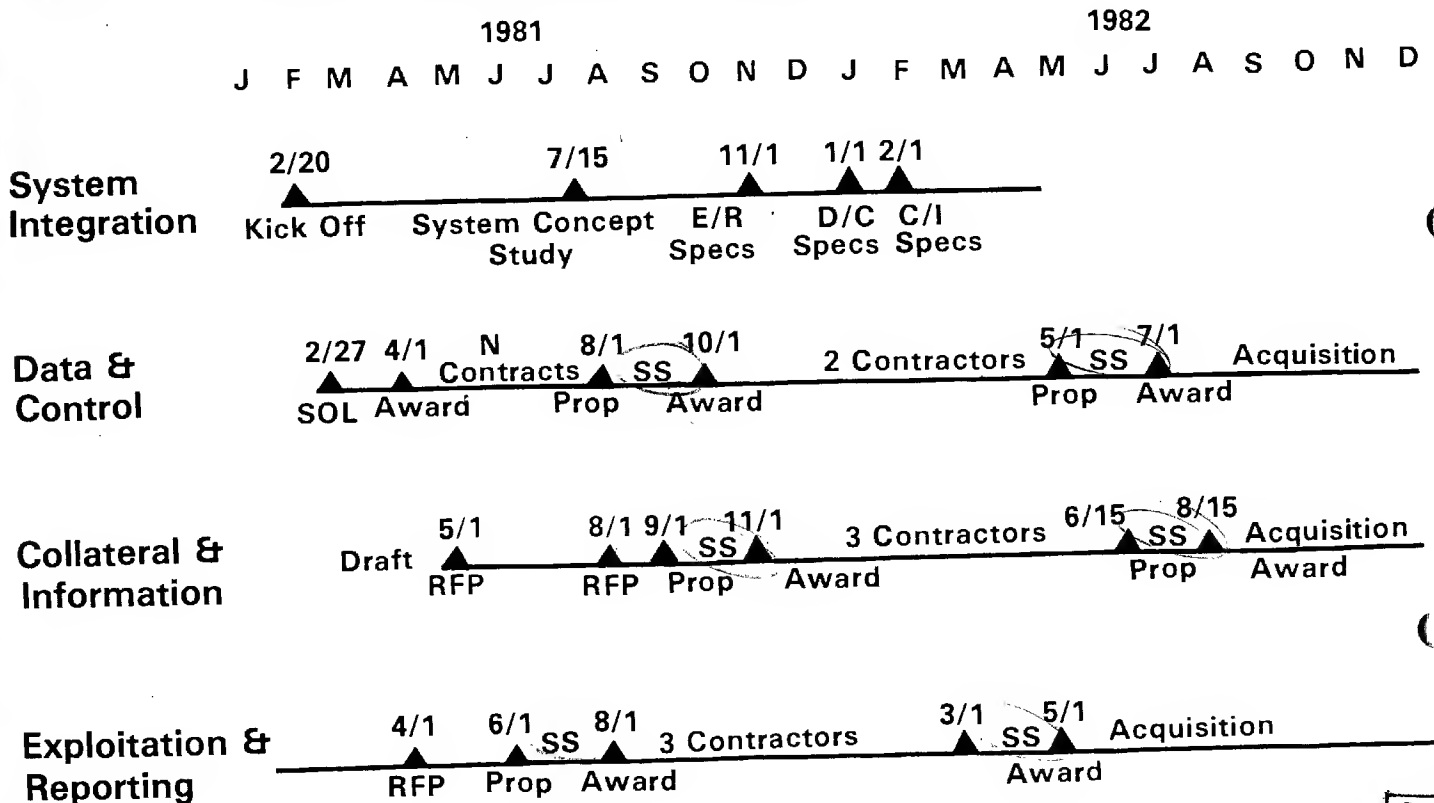
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Near-Term Schedule



N-1394 NPIC (3/81) REV.

SECRET

ODP # 81-655

DD STAFF SUMMARY SHEET

SUBJECT:

NPIC Development Program Procurement Review

PURPOSE OF ACTION:

Review of draft.

ACTION OFFICER (Incl. Ext.)

REFERENCES:

RESOURCE PACKAGE & COSTS (If applicable):

THIS PAPER IS FOR YOUR:

COMPONENT/ OFFICER	INFORMATION/ COMMENT	CONCURRENCE	APPROVAL/ SIGNATURE	INITIALS	DATE
DD/ODP *				SV	29 May
D/ODP				J	6/8
A/C/MS					

DISCUSSION:

Gentlemen:
Is this on target? Pls. feel free to change as appropriate.

Ruh

5/26/81

* just a couple of minor changes.
SV

SIGNATURE OF ACTION OFFICER

DATE

ADD TO OFFICIAL FILE YES ___ NO ___

Explanatory Notes

Subject: Self-explanatory - include ODP number if applicable.

Purpose: What will action accomplish, e.g., "Reply to letter from OMB," "Obtain DDA approval to spend \$100M," "Comply with periodic reporting requirements," etc.

Action Officer: Name, organization, extension.

References: List of pertinent references. Copies should be attached in order listed.

Resource Package and Costs: Identify the Resource Package and total costs for each fiscal year if the action involves funds.

Routing: Who should see the action, whether for information, comment, concurrence, or signature/approval. The individual reviewing the action should initial and date where indicated. Place an "x" under the appropriate column for each component. If concurrences are contained on record copy of action, simply refer to the action.

Discussion: Narrative discussion of action - what led up to the action, why is it necessary, what do you want done. The pertinent references should be explained insofar as they relate to this action. If the action itself contains all this information, simply refer to the action.

Signature of Action Officer: Sign and date form.

Classification: Mark at the top and bottom of page, as appropriate.

DDP STAFF SUMMARY SHEET

SUBJECT:

NPIC Development Program Document Review

PURPOSE OF ACTION:

D/ODP Signature

ACTION OFFICER (Incl. Ext.)

REFERENCES:

RESOURCE PACKAGE & COSTS (If applicable):

THIS PAPER IS FOR YOUR:

COMPONENT/ OFFICER	INFORMATION/ COMMENT	CONCURRENCE	APPROVAL/ SIGNATURE	INITIALS	DATE
<i>DD/ODP</i>					
<i>D/ODP</i>					
<i>A/C/MS</i>					

DISCUSSION:

*I have incorporated verbatim floor changes.
Any "cc's" (Return to A/C/MS for routing).*

Rich

6/2/81

ADD TO OFFICIAL FILE YES ☐ NO ☐

SIGNATURE OF ACTION OFFICER

DATE

Explanatory Notes

Subject: Self-explanatory - include ODP number if applicable.

Purpose: What will action accomplish, e.g., "Reply to letter from OMB," "Obtain DDA approval to spend \$100M,"
"Comply with periodic reporting requirements," etc.

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Signature of Action Officer: Sign and date form.

Classification: Mark at the top and bottom of page, as appropriate.

7 May 1981

NOTE FOR: C/MS/ODP

SUBJECT : ODP Review of NDP Procurement

1. At our recent meeting with Fred Evans of the NDP, the subject of review of NDP procurements by ODP was raised by the NDP as a significant issue. This note offers some thoughts on that topic.

2. In my judgment, a good case can be made for keeping ODP in the NDP procurement review loop. First, I assume OL would be opposed to elimination of the ODP review. Second, delegating review authority sets a precedent (I should say another precedent: when is the last time we saw an OD&E action?). Finally, it defeats the rationale for ODP review: to assure that the procurement action is consistent and compatible with ODP systems, plans, and policies, and to provide an independent judgment on the technical and managerial "reasonableness" of the action. (Obviously, it is impractical to go beyond a "reasonableness" judgment due to staff and time constraints).

3. With a technical office such as NPIC, it might be argued that review for "reasonableness" is unnecessary. Review for consistency and compatibility, however, is still important. For example, our last review of an NDP action surfaced, at the Front Office level, their interest in the terminal. (I've attached an excerpt current version, which outlines the rationale for ODP procurement review).

4. In the recent past, our external procurement review has been quite rapid. (I've also attached a frequency distribution of review times for Agency-wide FY 1981 external actions and NPIC actions). Our average for all external actions is 3.2 days and for NPIC actions 3 days (this includes D/ODP signature time). This represents a delay - true -- but not a significant one when compared with the benefits of coordination, in my judgment.

5. I believe it is in the best interests of this office not to delegate our review role. I do not believe that NDP significant procurement actions will be too numerous or too voluminous for us to handle. (We currently review all SAFE actions -- a comparable activity -- and the load is not burdensome). I, therefore, suggest we propose the following:

1. Advanced coordination to expedite the process.
2. Expedited processing when required.
3. Incremental (intra-year) funding requests (and, of course, those that fail to meet the criteria be exempted from review. (Fiscal year renewals, however, should be included).
4. A willingness to periodically revisit the problem, and exclude further categories of procurement, if review turns out to be non-productive.
5. ODP technical and procurement support, if desired, within the limits of our resources.

6. Though the above does not give all he desires, it does demonstrate our willingness to cooperate. At your request, I will prepare a memo with the above proposal or an alternative that you suggest for your signature.

Att: a/s



for do.
memo of 5/15.
J

NUMBER OF WORKDAYS REQUIRED TO REVIEW
FY 1981 EXTERNAL PROCUREMENTS

(ACTIONS AS OF 6 MAY 1981)

AGENCY-WIDE ACTIONS*

Number of
Procurement
Actions

6			X	X		
5			X	X		
4	X		X	X		
3	X		X	X		
2	X	X	X	X		
1	X	X	X	X	X	X

	1	2	3	4.....	9.....	11
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WORKDAYS

* (Twenty actions taking a total of 64 workdays: average days to review Agency-wide actions is 3.2.)

NPIC ACTIONS*

Number of
Procurement
Actions

2				X
1	X		X	X

	1	2	3	4
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WORKDAYS

* (Four actions taking a total of 12 workdays: average days to review NPIC actions is 3.0.)

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Depending upon the services requested, ODP may either (1) proceed directly with the work; (2) prepare a proposal indicating the estimated resources and a schedule for the work; or (3) recommend that the work not be done and give reasons for this recommendation.

- (c) Formal proposals by Agency components for procurement of ADP equipment, software, or contract services that meet the criteria described in subparagraph c(1)(e) above will be coordinated in writing with ODP before procurement action is taken.

(1) If ODP concurs in the proposal, final approval will be made by the appropriate approving officer within the originating Directorate or Independent Office.

(2) If ODP does not concur in the proposal, the originating Directorate or Independent Office may appeal to the Deputy Director for Administration. If the appeal is denied it may be submitted to the Director. Before appealing the issue, the sponsoring component and ODP will make every effort to resolve the nonconcurrency.

(3) ODP, in its role as coordinator, will consider such factors as the feasibility of using ADP methods to meet the requirements; the adequacy of the ADP plan to perform the functions specified; the compatibility with other operations; any significant shortcomings in the proposal (e.g., in equipment, software, expected vendor performance, scheduling, or manpower requirements); and whether there is duplication of existing capabilities. ODP will determine if the component making the proposal should install and operate its own ADP system or if an ODP system could more suitably satisfy the requirement.

(d) Requests for procurement of ADP equipment, software, or contract services that do not meet the criteria described in subparagraph c(1)(e) above do not require coordination with ODP. Such requests should be forwarded to the Office of Logistics, through ODP as an information addressee.

(e) Components with surplus ADP equipment should inform ODP as soon as possible. If ODP determines that such equipment is surplus to the needs of the Agency, the Office of Logistics will dispose of the equipment through normal procedures.

(f) An ADP Management Information System (ADP/MIS) is maintained by ODP. This system includes a detailed inventory of ADP equipment installed or planned for the Agency and other information relating to ADP skills and costs of salaries, equipment, communications, site preparation, etc. Offices are required to furnish data for periodically updating the ADP/MIS in accordance with procedures established in the ADP/MIS Manual dated March 1971.

(2) COORDINATION WITH OTHER COMPONENTS

(a) ADP proposals involving significant security standards and procedures will be coordinated with the Office of Security.

(b) ADP proposals that have a significant impact on space requirements, electrical power, air-conditioning, and other utilities will be coordinated with the Real Estate and Construction Division, Office of Logistics.

(c) ADP proposals that have a significant impact on communications facilities will be coordinated with the Office of Communications.

13 August 1975 (952)

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